



INSTRUCTIONS FOR BAD CHECKS

In order to better serve the community of Stratford, the Stratford Police Department is asking for your assistance in the procedure to prosecute "BAD CHECKS"

BAD CHECKS are checks that were issued and returned due to "INSUFFICIENT FUNDS" (NSF), "ACCOUNT CLOSED" or "NO ACCOUNT"

ALL of the following must apply:

1. The check must be for \$75.00 or more, unless the Police Department can show a pattern or a habitual offender
2. NO PARTIAL RESTITUTION has been made to the receiver
3. The check was presented at the bank within THIRTY (30) DAYS of receipt/date of issue
4. That the complaint has been made to the Stratford Police Department within NINETY (90) DAYS of the return from the bank
5. The check must have been received in the Town of Stratford for payment

The following DO NOT apply:

Examples: Post dated, pre-dated checks, stop payment, partial restitution

Recourse: For these preceding losses, recovery attempts should be made through SMALL CLAIMS COURT, as these become a civil matter.

THIRD PARTY CHECKS WILL NOT BE ACCEPTED FOR PROSECUTION

PROCEDURE

If all conditions are met, follow this procedure:

1. Send attached, completed, 8-DAY LETTER, to the person who issued the check - make a copy for Police for prosecution and bring in when completing the report.

NOTE: Must be sent **CERTIFIED MAIL, RETURN RECEIPT REQUESTED-**
You can **ONLY** request the **FACE AMOUNT** of the check and nothing more:
NO SERVICE CHARGES, HANDLING FEES, ETC.

2. Keep check(s) in a safe place and **DO NOT** return check(s) to anyone Unless **FULL RESTITUTION** has been made
3. If letter or receipt are returned and payment has **NOT** been made, proceed with the following-

offering more from forest to shore

BRING to Police Headquarters:

Check(s)

Return Receipt and/or letter (if returned)

-DO NOT OPEN ENVELOPE- Leave it sealed

A copy of 8-day letter (if not returned)

The arrest warrant will be applied for through the Court for the person who ISSUED the check(s). Companies cannot be arrested.

Please- **DO NOT** mail a copy of the 8 day letter to the Police Department prior to completing a police report. A police report must be filed by you for any police action to be taken.

NOTE: THE CHECK PASSER MUST SHOW VALID IDENTIFICATION

The receiver **must** establish the identity of the issuer to provide evidence to the Court that the accused is the check passer-Identification includes date of birth, sex and race

*Drivers' license number with photo-Cashier identification number-Employment photo ID (employee ID number)-Major Credit Card Number

The receiver should make sure that the photo on the identification matches the person presenting the check and that the current address is noted-this may be written on the check, along with a phone number, if possible

You will also be required to sign and swear to a Bad Check arrest warrant application. Thank you for your assistance in this widespread problem.

Stratford Police Department

DATE: _____

TO: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

On _____, you issued to _____,
Check # _____, in the amount of _____
and dated _____.

The purpose of this letter is to advise you that unless restitution is made within eight (8) days, a warrant will be obtained for your arrest, on the charge of "ISSUING A BAD CHECK", Connecticut Penal Code 53a-128.

Sincerely,

(Complainant's Signature)

(Name of Business)

(Address)

(Town)

CC: Stratford Police Department
900 Longbrook Avenue
Stratford, CT 06614